

## Bluewater District School Board

February 23, 2023

## Dear Parents/Guardians:

Bluewater District School Board is continuously hiring qualified workers for occasional and short-term contract work. Working occasionally can be a first step towards permanent employment and growing your career in the education sector.

## We are hiring for:

- Supply Custodians
- Educational Assistants and Early Childhood Educators
- Office Professionals and Technicians
- Certified Teachers

On Tuesday, February 28, 2023, Grey County is hosting a regional job fair from 1:00 to 6:00 p.m. at John Diefenbaker Senior School in Hanover. Bluewater District School Board will be there!

If you are interested in exploring one of these opportunities, please visit us at the job fair or check out our <u>Careers</u> page for more information on our positions, and how to apply.

Below is a list of vacancies and general qualifications for each position:

Supply Custodians	Supply Educational Assistants and Early Childhood Educators	Casual Office Professionals and Technicians
<ul> <li>Secondary school diploma or equivalent</li> <li>Must be capable of performing a variety of repetitive, physical work (i.e., lifting, bending, pushing, pulling, etc.)</li> <li>Previous experience in commercial/industrial cleaning</li> <li>Comfort with basic facility/grounds maintenance</li> </ul>	<ul> <li>Qualifications, such as:</li> <li>Education Support Worker</li> <li>Educational Assistant</li> <li>Early Childhood Educator</li> <li>Social Service Worker</li> <li>Development Services Worker</li> <li>Child and Youth Worker</li> <li>In-school academic requirements of the Educational Assistant Apprenticeship Program</li> <li>Equivalent education and/or experience</li> </ul>	<ul> <li>Community college diploma or equivalent certification or experience</li> <li>Knowledge of office procedures and the use of office equipment</li> <li>Strong communication skills</li> <li>Ability to maintain strict confidentiality when dealing with all files/issues</li> </ul>

## Are you a qualified teacher who has moved to Bruce/Grey County, or are you on your way to graduating from teachers' college (Teacher Candidate)?

We would love to hear from you. Please submit your resume to <a href="Recruitment@bwdsb.on.ca">Recruitment@bwdsb.on.ca</a> and be sure to include a copy of your Ontario College of Teachers certificate.

A clear criminal background check is required prior to employment with Bluewater District School Board, as well as a vulnerable sector check for some positions. Occasional work also requires transportation to various school sites.

Please pass this invitation along to others who may be interested.

Sincerely,

Andrea Tang

Superintendent of Education for Human Resources Services